



## November 18, 2022

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The SAR/MLS will be closed on Thursday, November 24<sup>th</sup> and Friday, November 25<sup>th</sup>, 2022, in observance of Thanksgiving Day. We wish you and your staff a safe and happy holiday.

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### REPORTING DUPLICATE LISTINGS AS SOLD

Make sure to include both MLS numbers when reporting a duplicate listing as sold closed. MLS will make one of the numbers sold and the other one will be deleted from the system.

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### CLOSED SALES DEADLINE

Cutoff for November 2022 closed sales will be Thursday, December 1, 2022 at 10:00 a.m. All sales and corrected sales **must be entered into the MLS by this date and time** in order to be reported for the month of November.

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### STATUS CHANGES

(Price Changes, Extension, Pendencies, Releases, Sales)

If these changes are made in your office or if you have made these changes yourself, you DO NOT need to send a copy of the Status Change form in to the MLS. The only time the MLS needs a copy of the Status Change form is if you want the MLS to make the changes for you.